Holy-wood Academy, Kolhapur's



SANJEEVAN ENGINEERING AND TECHNOLOGY INSTITUTE

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EN 6315

Minutes of IQAC Meeting

Academic Year – 2017-18, Semester – II

Date of Meeting: 24.03.2018

The meeting of IQAC members is held at Board Room on 24.03.2018 at 02.30 pm.

Members present:

Prof. S.L. Ghodake	Prof. S.T. Jadhav
Prof. Dr. V.A. Patil	Prof. D.V. Patil
Prof. V.S. Mane	Prof. S.K. Pisal
Prof. E.P. Salokhe	Prof. J. J. Gavade
Prof. V.A.Deokar	Prof. C.R. Dongarsane
Prof. P.P.Kulkarni	Prof. P.S. Landge
Prof. S.P. Jadhav	Prof. N.S. Jadhav
Prof. M.M. Hajare	

The following points were discussed:

- 1. Review of last meeting taken by reading and discussing the minutes of meeting held on 23.11.2017.
- 2. NAAC SSR progress is discussed.
- 3. Training and placement reports to be prepared and audited by IQAC team members.
- 4. Daily review of IQAC audit of DVV templates and its supporting documents is discussed and guidelines were given for further completion of work to assist NAAC team to all faculty members through HODs.
- 5. Industrial visits to be conducted as per curriculum requirement and academic calendar.
- 6. Data and files for other support departments such as sports, NSS, Library, Central workshop, different cells etc. are to be audited by IQAC team within a week.
- 7. University duties and responsibilities such as POE, CAP director, Flying squad, University Senior and Junior supervisions, assessment of answer sheets at allotted CAP centres etc. to be conducted as and when assigned and appointed by universities by prioritising the NAAC work.
- 8. NAAC DVV templates are to be prepared and submitted by all the programmes heads and compiled by criteria coordinating head as per the guidelines given by IQAC / NAAC Cell.

Finally the meeting is concluded by Principal and Chair person of IQAC Dr. S. L. Ghodake by giving vote of thanks.



Prof. S.T. Jadhav IQAC Coordinator



Prof. R.S. Kulkarni NAAC Chief Coordinator

Dr. S.L. Ghodake Chairperson IQAC